

Complaint Form.

NOTES

- 1. You do not need to use this form to make your complaint but doing so may help to ensure that you provide all the necessary information.
- 2. You can also complete your complaint submission online here.
- 3. If you need help to complete this form please telephone the Standards Commissioner's office on 028 9052 1220. Please note that the Commissioner cannot advise you on whether you should make a complaint or on what you should say in it.
- 4. Information in bold must be provided if your complaint is to be admissible. You do not have to provide the other information but it may speed up the processing of your complaint if you do.
- 5. If you are complaining about more than one MLA or Minister, you must complete a separate form for each of them
- 6. Please read Complaints Process before completing this form.
- 7. Please send the completed form and your supporting evidence by post to: The Standards Commissioner, Room 222 Parliament Buildings, Stormont, Belfast BT4 3XX or by email to Standards.Commissioner@niassembly.gov.uk

YOUR DETAILS

Title: Mr/Mrs/Miss/Ms/Doctor/Other (please specify)			
First Name:	Surname:		
Postal Address:			
Dr	ostrode:		

Phone number(Day):	(Evening):
E-mail:	
COMPLAINT DETAILS	
Is your complaint about an MLA o	r a Minister?
What is the name of the person yo	ou are complaining about?
First name:	Surname:
What conduct of the MLA or Minis	ster do you say breached the rules of conduct?
Please describe in detail each act o one or more of the Rules of Conduc	r omission of the MLA or Minister that you allege broke ct.
•	the MLA Code of Conduct if your complaint is against an aduct if your complaint is against a Minister.

	_ Please continue on separate sheet if necessary
When and where did each act or omission	on take place?
Which rule of conduct do you say was both MLA or Minister?	roken by each act or omission of the
	Rule. Please ensure you are use the rules in the MLA nst an MLA or the rules in the Ministerial Code of nister.

should also attach the name and contact details of any witnesses whom you believe will be able to provide supporting evidence.
Further information: Insert here any further information that you believe would assist the Commissioner in considering your complaint. Please continue on separate sheet if required.

Supporting evidence: You must attach sufficient documents or other evidence to satisfy the

Commissioner that there is a prima facie case that a Rule of Conduct was broken. You